



15 West Montauk Hwy., #101  
Hampton Bays. NY 11946

Dear San Gennaro Feast of the Hamptons Vendors,

It is officially that time of year again!

We are taking applications for vendors in this year's feast, October 3rd and 4th on Good Ground Road in Hampton Bays. As always we are building bigger and stronger and want you on board! If you were with us last year, your price and space are yours to keep! All you need to do fill out the paperwork, and mail in with a check or money order.

**Your renewal date is July 10th** to keep your space. Our mailing address:

San Gennaro Feast of the Hamptons, Inc.

15 West Montauk Hwy., #101

Hampton Bays. NY 11946

You can always call Executive Board Member and

Vendor Liaison Phil Forte @ 1-561-385-8113 if you have questions.

If you can not attend this year's feast please e-mail back @ [RMartel77@aol.com](mailto:RMartel77@aol.com) and let us know.

Thank you,

Let's have a great feast!!

San Gennaro Feast of the Hamptons Committee

We have initiated a few changes this year:

- **Garbage** removal will be handled by our staff at a cost of \$25 a day for food vendors and \$15 a day for non-food vendors . Bags will be provided by the SGFH and will be removed from your booth on a regular schedule.
- **Parking:** Due to the limited amount of parking surrounding the Feast grounds, we will have designated parking spots for vendors with a shuttle available to take you to and from your vehicles
- Vendors with trucks or trailers must submit a copy of their NYS registration so that we can accurately determine how much footage they truly need.
- All vendors must submit with their application a certificate of insurance naming San Gennaro Feast of the Hamptons, Inc. as an additional insured.
- We ask that you arrive early this year so that Good Ground Road is cleared of vehicles by 9 am. Any vendor who arrives after 8am WILL NOT be allowed to drive to their vendor location. They will be asked to transport their equipment from the designated vendor parking area. The Town of Southampton prohibits vehicles on the road after 9am. This is not negotiable.
- All vendor paperwork must be mailed to: San Gennaro Feast of the Hamptons  
15 West Montauk Hwy., #101  
Hampton Bays, NY 11946

Sincerely,

Rick Martel

San Gennaro Feast of the Hampton's

sgfhamptons@aol.com



## San Gennaro Feast of the Hamptons 2015 Vendor Application

Vendor Individual or Corporate Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_

Email Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Business \_\_\_\_\_

ALL ABOVE INFO MUST BE PROVIDED TO BE CONSIDERED

### Type of Vendor (Check one)

Food \_\_\_\_\_ (specify food to be sold)

Arts & Crafts \_\_\_\_\_ T-Shirts \_\_\_\_\_ Souvenirs \_\_\_\_\_

Other \_\_\_\_\_

Please remit application, insurance certificate, payment, and all other required documentation on or before,

**July 10, 2015**

**Stand Rental Space: 500.00 for Food Vendors, PLUS \$25/day Garbage Removal**

**275.00 for Artisan Vendors PLUS \$15/day fee for Garbage Removal**

**\*\*1,250.00 for Trailers and Trucks (must submit copy of trailer/vehicle registration)\*\***

**PLUS \$25/day Garbage Removal**

**\$50.00 discount for Hampton Bays Chamber of Commerce Members**

(All vendors are invited to join Chamber at the cost of 175.00 per year.)

Trailers and food trucks can set up Oct 2, 2015 between 9 p.m. and 11 p.m.

Set up for stands will begin at 6 am on October 3, 2015.

**\*\*NO VEHICLE TRAFFIC** will be allowed after 9 am October 3, 2015

**\*\*Stands cannot be dismantled until 8 pm on October 4, 2015.**



## Terms and Conditions

### Required Permits:

New York State and Suffolk County require Vendors to be licensed and to collect Sales Tax. You are required to have a Sales Tax Certificate of Authority

Suffolk County requires **Temporary Food Permits** for those vendors selling any food.

**Insurance Information: ALL VENDORS** shall procure and maintain for the term of this Contract at its own expenses, Comprehensive General Liability insurance including product liability coverage. Each Form of insurance shall provide coverage in the amount of 1,000,000.00 per person, 1,000,000.00 per occurrence, and shall include property damage and will name as additionally insured with respect to the operations of the VENDOR

ALL vendors must remit copy of insurance certificate with application Naming:

The San Gennaro Feast of The Hampton's Board of Directors

The San Gennaro Feast of the Hamptons (Address listed below)

Southampton Town 116 Hampton Road Southampton NY 11968 – FOOD VENDOR ONLY

**Insurance is the responsibility of the ALL Vendors. The San Gennaro Feast of the Hamptons is not responsible for stolen or lost goods or equipment.**

**All payments & permit information must be received on or before July 10, 2015**

### Where to mail application:

San Gennaro Feast of the Hamptons

15 West Montauk Hwy., #101

Hampton Bays, NY 11946

**Indemnification By Vendor:** The Vendor hereby accepts and will comply with these Terms and Conditions and Vendor Instructions and also agrees to indemnify San Gennaro Feast of the Hamptons and Southampton Town and The Hampton Bays Chamber of Commerce, and each of them, and by accepting the terms of this application and setting up a stand at the Feast you agree to save San Gennaro Feast of the Hampton's, The Hampton Bays Chamber of Commerce and Southampton Town and each of them harmless from and against any and all claims, suits, proceedings, actions, responsibilities, demands judgments and execution which either:

A. Arise from or are in connection with the possession, use, occupation, management, maintenance or control of the Vendors stand(s) premises or any portion thereof or the sidewalks and/or streets abutting same;

B.) Arise from or are in connection with any act or omission of the Vendor or its agents and/or employees or arise from or are in connection with any work the Vendor is permitted to do hereunder which result in injury to person or property or loss of life sustained in or about the demised premises including injuries which occur on the sidewalks and/or streets abutting the demised premises. The Vendor shall defend any actions, suits or proceedings which may be brought against the San Gennaro Feast of the Hamptons and/or Southampton Town if impeached by any individual or entity. The Vendor shall pay, satisfy and discharge any judgments, orders and decrees which may be recovered against San Gennaro Feast of the Hamptons and/or Southampton Town in connection with the foregoing.

**Compliance with all Laws, Rules, and Regulations:** As a vendor you are required to comply with all laws, rules, regulations and ordinances of all government authorities.

**NO ALCOHOL SALES OR DISTRIBUTION** without the expressed written permission of the San Gennaro Feast of the Hamptons Board of Directors. Failure to comply will result in immediate expulsion from the Feast grounds

**No Subleasing of Stands:** Subleasing of stands is prohibited. Stands must be operated by the vendor whose application is accepted.

**Vendor Set Up:** Vendor will access to vendor space starting at 6am on October 3, 2015. **No Vehicle Traffic allowed after 9am.**

**Stand Cleanup:** Vendors must not breakdown their booths before 8 PM October 4, 2015 Each vendor is responsible for cleaning up their vendor space. All garbage and food oil must be disposed of. There should be no debris left when a vendor departs. Any stains left on the road will be the vendor's responsibility to clean prior to exiting the Feast. Security deposit will be destroyed *if and only if* the San Gennaro Feast of the Hampton's Cleaning Crew does not have to clean up his/her vendor space.

**Reservation of Rights:** San Gennaro Feast of the Hamptons reserves the right to accept or reject a Vendors application and determine what items may be sold. All vendor locations will be assigned by San Gennaro Feast of the Hamptons. No guarantees are made to Vendors concerning the location of their stands.

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_